



UNDY & MAGOR HORTICULTURAL SOCIETY

**Minutes of a Committee Meeting, held on Wednesday 21st May 2025 at 7pm
at the home of Bernard & Beverly Cawley.**

Present: Sally Bailey, Beverly Cawley, Paul Cawley (Chair), Penny Kirkham, Barbara Hadyn-Jones, Sally Raggett.

1 Welcome

The Chair welcomed members and apologised for the change of meeting date.

2 Apologies for Absence

Apologies received and accepted from Victoria Hammett-Johnson,

3 Minutes of the Last Meeting

3.1 To adopt the Minutes of the Annual General meeting held 24th April 2025.

The minutes were adopted for the Annual General Meeting held 24th April 2025.

3.2 To consider any Matters Arising from the Minutes (*that are not on the agenda*)

None.

3.3 To adopt the Minutes of the last committee meeting.

The minutes were adopted for the last committee meeting held 24th March 2025

3.4 To consider any Matters Arising from the Minutes (*that are not on the agenda*)

None.

4 Finance

4.1 Treasurer's Update

The balance at the bank stood at £1708.17 with a further £545.59 cash in hand. It was noted that the Society had not received an invoice from the Memorial Hall for hire of the Early/Spring Show.

4.2 Audit Update

The accounts and books for the financial year 2024/2025 had been sent it to Caron Turner at Turner Hydraulic Group for auditing.

5 Social media

5.1 To receive an update on the proposed website and agree any actions required.

No update received due to absence of Victoria Hammett-Johnson.

6 1st Early/Spring Show – 12th April, 2025

6.1 To review lessons learnt and review feedback from visitors, judges etc.

We had some recommendations from judges regarding classes and judging practices. It was agreed that two judges were not required for the wines/cordials and that perhaps they work together as judge/steward, releasing the steward to other duties. £2 had been charged for entry – which included a cup of tea/coffee, but people were still wanting to pay for their drink. A donations bowl would be put on the counter next time. Judges should be encouraged to comment on exhibits.

6.2 To note that letters of thanks had been sent to judges and stewards.

Noted.

- 6.3 **To consider a suggestion that the judges be invited to the Cheese & Wine event in September, as well as any judges from the late/autumn show 2025.**
Only one judge travelling from away had charged travelling expenses (£10.80). It was agreed to invite the judges (and partner) to the proposed Cheese and Wine evening in September as a token of the Society's gratitude, especially as they had judged last year, and will probably be judging in August too.
- 7 **Garden Visit – Sunday 8th June 2025 1pm – 4pm**
- 7.1 **To note invitation from Paul & Rosie Thorner of The Larches, Storefields Road to open their garden to members for an afternoon visit.**
Noted. Information had been sent out to all members. At the moment there were 12 people interested.
- 7.2 **To arrange availability of refreshments for visitors and agree any other actions required.**
Sally Bailey and Beverly Cawley would make some cakes, and tea, coffee and cold drinks would be available.
- 8 **Rogiet Community Council: "Rogiet in Bloom" July 2025**
- 8.1 **To note that Hadyn Jones, Barbara Hadyn-Jones and Paul Cawley will be judging 'Rogiet In Bloom' competition in July 2025.**
Noted. Rogiet Community Council had been advised who the judges were.
- 8.2 **To note the judging criteria and agree a marking sheet**
The criteria to be judged had been provided by Rogiet Community Council. A marking sheet had been designed and was approved.
- 9 **65th Late/Autumn Show – 23rd August 2025**
- 9.1 **To consider competitions for inclusion in show schedule.**
Some classes would be amended, and there would be some additional classes. The draft schedule would be put together and circulated for any further changes.
- 9.2 **To consider judges and stewards for the show**
It was agreed to invite the same judges as per the 2024 show, with changes to the floral art judge - Alwyn Page and the handicraft judge – Lynne Warry. It was noted that two of the usual stewards would not be available, but Richard Curwood had volunteered to assist and the wine steward would be released to take their place. The Society would also put a call out to members for assistance.
- 9.3 **To consider trophies/plaques/prize cards/rosettes**
It was agreed to give a £5 garden voucher to most points in each section, with a £5 voucher and paperweight to the most points in the show. The children's and community classes would still receive a plaque, with rosettes for the children's classes. A check would be made of the stock of rosettes and prize cards to ensure we had sufficient. Best in Show would also receive rosettes.
- 9.4 **To consider any other needs for the show**
Sally Bailey would undertake the catering for the show, she advised she would need to renew her food hygiene certificate. A new roll of table cloth would be required. There would be a sale table of gardening books, and garden related items/plants to raise money for Marie Curie. It was agreed to hold a raffle and provide a gardening-based prize. Half the monies raised from the raffle would go to Marie Curie. Entry to the show would be £2 for non-members. All exhibitors, including members, would need to pay the £5 exhibit entry fee. Sponsorship and advertising would be sought.
- 10 **Cheese and Wine Evening – 27th September 2025**
- 10.1 **To agree a format for the evening, and agree a price for tickets etc.**
Agreed to charge non-members £10 entry (to include 1 free glass of wine) and £5 for members. Sally Raggett would run the bar. It was agreed to ask the Brewery if they could donate some beer for the event. There would be a small selection of gluten free bread/crackers available. Penny Kirkham, Victoria Hammett-Johnson and Sally Bailey would look at purchasing selecting the cheese etc.

- 10.2 **To consider any other actions required, and when to start planning etc**
It was agreed to get posters and tickets printed, and to ensure handouts were available advertising the event and later Society events for the MAD's performances in July. A raffle would be held. A decision would be made once receipts and payments were in, to whether any raffle monies would be donated to Marie Curie.
- 11 **Pumpkin Festival – 1st November 2025**
- 11.1 **To note that the festival had been advertised via Facebook.**
Noted. Soup and a roll would be included in the ticket price of £3. Members would make soup. Salisbury Farm Syndicate would supply soup bowls. The hall had sufficient spoons. Sally Raggett would decorate the hall. Sally Raggett would run a 'How many sweets in the jar' competition.
- 11.2 **To note pumpkin seeds had been supplied to thirty-eight (38) people.**
Noted.
- 11.3 **Kathy Barclay (originally Education Officer at Gwent Wildlife Trust & Rainbow leader) has agreed to assist on the day with the Children's activities/crafts.**
Noted. The Secretary would liaise with Kathy Barclay regarding activities. A 'pin the nose on the pumpkin' game was already available, as were colouring pictures.
- 11.4 **To consider judges for the pumpkins (grown) and pumpkins (carved and artwork).**
Jim Thompson and Pat Clarke would be asked to judge the various competitions.
- 11.5 **To consider prizes for the event.**
It was agreed to get a price from Caldicot Printers for printing prize cards. Rosettes would also be given out as prizes for the children's competitions. If available, the Society would buy some small packets of pumpkin shaped/wrapped chocolates as prizes for children.
- 12 **2025 Programme of Events**
- 12.1 **To consider any actions required in respect of the 2025 programme.**
- a. **Talk on Bee-Keeping**
A provisional date of Thursday 16th October 2025 was set.
 - b. **Christmas Tree Trail competition**
It was agreed to go ahead with the competition, but get posters out much earlier, and advertise at the Autumn Show, Cheese & Wine event and the Pumpkin Festival.
 - c. **Other**
The possibility of holding a workshop to make Christmas wreaths, Christmas flower arrangements or weaving Christmas decorations from willow were considered. Members were being asked in the Newsletter whether they would support an event such as this, and what their preference was before any firm decision is made.
- 13 **Any Other Business**
- 13.1 **To consider any other business in relation to the Society**
- a. **June Newsletter**
A draft newsletter was submitted and agreed. It would be sent out to all members.
 - b. **Photo books**
Options were considered for a photobook record, to take in to schools, to go on display at shows etc. Vistaprint could print a book, at a cost but it may be more beneficial to purchase a loose-leaf photo album and insert photos, which can easily be changed/updated going forward. It was noted that Redwick Village Show at one time displayed photos from previous shows on a board. This is something the Society may consider going forward.
- 14 **Date of Next Meeting**
- 14.1 **To agree the date and venue of the next Committee meeting.**
The date of the next meeting would be Wednesday 2nd July at 7pm at the home of Bernard & Sally Bailey.