



UNDY & MAGOR HORTICULTURAL SOCIETY

Minutes of The Annual General Meeting, held on Thursday 24th April 2025 at 7pm at Undy Memorial Hall.

Present: Sally Bailey, Beverly Cawley, Paul Cawley (Chair), Richard Curwood, Victoria Hammett-Johnson, Hadyn Jones, Barbara Hadyn-Jones, Penny Kirkham, Simon Kirkham, Sally Raggett, Mark Rollings.

1 Welcome & Introduction

Paul Cawley welcome members and visitors to the meeting

2 Apologies for Absence

Apologies were received and accepted from Mr & Mrs Bernard Smith, Mrs Della Crossley, Mrs Elaine Madley, Owen Hammett-Johnson, Rachel Jones and Tony Raggett.

3 Chairman's Report

The Chair gave a potted history of the Society, and went on to mention the success of the recent shows (Aug 24 & Apr 25) and the feedback received from visitors and judges. He thanked the committee for their commitment in putting on the shows, and the advertisers and sponsors for their financial assistance. He acknowledged receipt of the grant from Magor with Undy Town Council to assist in several projects during 2025. He noted the membership numbers were increasing as was the following on the Society's Facebook page, and that the new website was under construction. The Cheese and Wine evening had been successful in putting the Society back on the map, and the visit to see the snowdrops in February had been attended by 11 members who all received a hot drink voucher from the Society for use on the day. The Society had been asked to judge the 'Rogiet in Bloom' competitions in July and September 2025. The Committee had nominated 'Marie Curie' as its charity for the 2025/2026 financial year. The new programme of events was underway for the rest of 2025.

4 Election of Officers (Committee) & Honorary Members

4.1 Election of Chair

Paul Cawley was nominated and duly elected as Chair.

4.2 Election of Vice Chair

Sally Bailey was nominated and duly elected as Vice-Chair.

4.3 Election of Secretary

Beverly Cawley was nominated and duly elected as Secretary.

4.4 Election of Treasurer

Penny Kirkham was nominated and duly elected as Treasurer.

4.5 Election of Social Secretary

Sally Raggett was nominated and duly elected as Social Secretary.

4.6 Election of additional members to the committee (maximum of 5)

Victoria Hammett-Johnson and Barbara Hadyn-Jones were nominated and duly elected as members to the committee.

4.7 Election of Honorary Members

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|-----------------------------|------------------------------|
| a. Mr Bernard Smith | c. Mrs Della Crossley |
| b. Mrs Gwyneth Smith | d. Mrs Elaine Madley |

The Secretary explained that the four Honorary Members were members of the 1990 & 1991 Committee when the Society had been put on hold. The Honorary Members were re-elected en-bloc.

5 Minutes of the Last Meeting

5.1 To adopt the Minutes of the last AGM held on Thursday 25th April, 2024 at 7pm in Undy Memorial Hall

The minutes of the last AGM held on Thursday 25th April 2024 were adopted as a true record.

5.2 To consider any Matters Arising from the Minutes

There were no matters arising.

6 Finance

6.1 Treasurer's Report as at 23/04/25

The Treasurer advised those present that the accounts were presented at each committee meeting throughout the year. The accounts as at the 23/04/25 included monies received in and spent in respect of the Early Show and those 'earmarked' for the charity 'Marie Curie'. The balance at the bank stood at £1702.04 with cash in hand of £545.59 (A total of £2247.63)

6.2 End of Year as at 31/03/25

a. To receive and adopt the Society Accounts as at the 31/03/25

It was noted that the monies from the Xmas Tree Competition had been 'earmarked' to go to the Society's Chosen charity for the 2025/26 financial year. The accounts also included monies in respect of the April 2025 Show received in advance e.g. sponsorship/advertising.

The accounts as at the 31/03/2025 were adopted for presentation to the auditor.

b. To consider appointment of an auditor for the financial year 2024/2025.

The 'Turner Hydraulic Group' had offered to undertake an independent audit of the Society Accounts. It was agreed to accept their offer and appoint them as auditor for the financial year 2024/2025.

6.3 To consider appointment/re-appointment of bankers.

It was agreed to re-appoint Lloyds Bank as bankers for the Society.

7 Membership

7.1 To review the Membership numbers.

Membership currently stood at 32.

7.2 To consider Annual Membership Fee

It was agreed not to increase the Annual Membership, and that it remains as £10 per individual member and £20 as a 'household' membership (max 4 adults).

8 Constitution

8.1 To review and adopt the Constitution

- a. **To receive a proposal to amend section 3(a) to add a 'Marketing & Publicity Officer' and reduce the number of other committee members to four. And to appoint a Marketing & Publicity Officer, if necessary, from the Committee members.**

It was agreed to create the post of a 'Marketing & Publicity Officer, and Victoria Hammett-Johnson was nominated and duly elected.

Members considered the other committee numbers and agreed to reduce it to two instead of the proposed four – making a committee of 8 members. Section 3(a) of the constitution will now read:

3. OFFICERS

(a) The Officers (Committee) of the Society shall consist of: -

**Chairman
Vice-Chairman
Treasurer
Secretary
Social Secretary
Marketing & Publicity Officer
A maximum of two other Members**

Officers shall be elected at the Annual General Meeting in each year and shall hold office for one year, retiring at the termination of the Annual General Meeting in each year. All Officers of the Society shall be eligible for re-election.

- b. **To receive a proposal to amend section 4.B to read that the Annual Subscriptions are due 1st April annually instead of 1st January annually.**

It was agreed to amend the due date of Annual Subscriptions to 1st April annually. Section 4.B of the constitution will now read:

4. MEMBERSHIP AND SUBSCRIPTION

B. An annual subscription as determined at the Annual General Meeting shall be paid to the Society when becoming a member, and thereafter shall be due annually on 1st April, except that if membership commences after November, then the subscription will be applicable for the rest of the current year and the following year. If a member has not paid the subscription by the date of the Annual General Meeting, such person will be regarded as having resigned from the Society.

- c. **To receive a proposal to amend section 5.B.(b) to read '31st March annually' instead of 31st December annually.**

Members agreed to amend to 31st March annually, to bring it in line with the tax year. Section 5.B.(b) of the constitution will now read:

5. COMMITTEE

B. Duties and Powers

(b) The Committee shall ensure that accounts are kept and that an audited Statement of Income and Expenditure for the year ending 31st March, together with a statement of the Society's assets and liabilities, is presented to members at the Annual General Meeting.

- d. **To consider any other changes required.**

There were no other changes required.

9 65th Annual Show 2025

9.1 To note that the 65th Annual Late/Autumn Show will be held on Saturday, 23rd August 2025 at Undy Memorial Hall.

The date was noted. A member had asked the question as to whether members of the Society should pay entry on the door to look around the show. It was agreed that they should not pay to look around the Autumn and Spring Shows, but would be expected to pay exhibitor's fees if they exhibited. The Committee would start work on the schedule, making suitable amendments following comments and suggestions from judges.

10 Any Other Business

10.1 To consider any other business in relation to the Society

A Newsletter would be produced shortly detailing as many dates as possible for events, visits, talks, competitions etc. It was noted that the 'Pumpkin Festival' was down for the 1st November, 2025 and that this needed to be advertised as soon as possible, to give residents the opportunity to start growing pumpkins for the competitions.

11 Date of the next Committee Meeting

11.1 To agree the date and venue of the next committee meeting

The next committee meeting would be held on Wednesday 21st May 2025 at 7pm at the home of Bernard & Sally Bailey.

The next Annual General Meeting would be held on Thursday 23rd April 2026 at 7pm in Undy Memorial Hall.

THE MEETING CLOSED AT 8.29PM.